

Getting Ahead in Your PMO Career

Lindsay Scott





Hi I'm Lindsay







Portfolio Management | Programme Management | Project Management | PMO







Whistle-Stop in 10 Areas

- **1. CV**
- 2. Value
- 3. Hard Skills
- 4. What's the Box?
- 5. Good Practice
- 6. Teach
- 7. Meet
- 8. Be curious
- 9. Mentoring
- 10. Journal









1. CV Career History

- 1. Provide context
- 2. Provide mental picture
- 3. Show functions and services
- 4. Show skills / competencies
- 5. Show seniority
- 6. Include achievements



Last couple of roles most important - remember the shop window



3. Hard Skills

- 1. Talking to people
- 2. Public speaking
- 3. Dealing with conflict
- 4. Supporting people
- 5. Saying no
- 6. Asking questions
- 7. Getting people to do stuff
- 8. Pitching
- 9. Getting rewards
- 10. Making others feel better

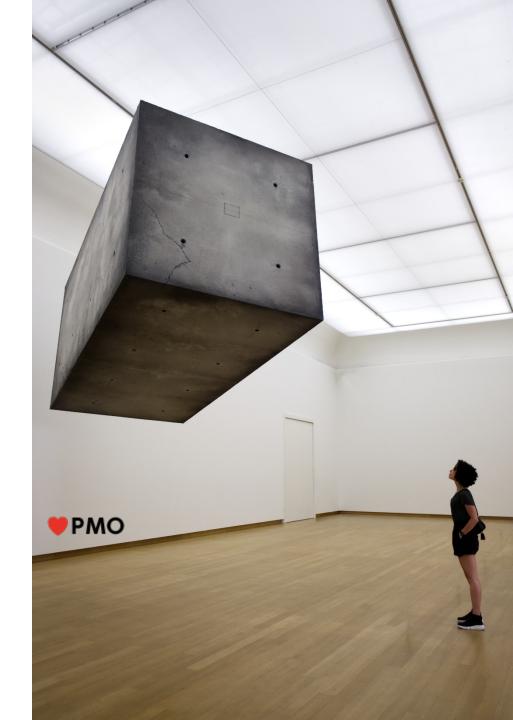




4. What's the Box?

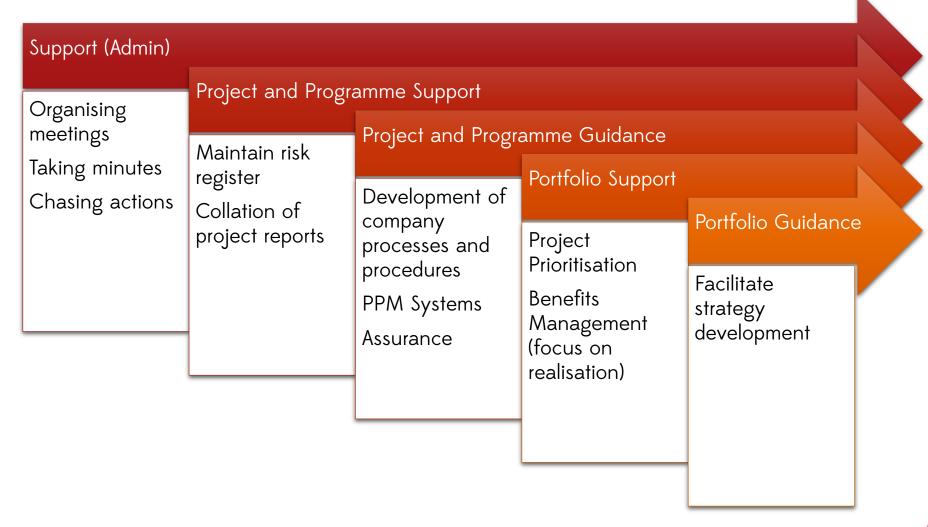








4. What's the Box?







5. Good Practice

1. What the textbook says

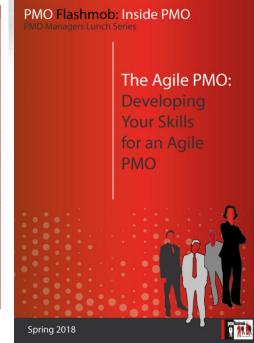
2. What your principles are

3. What your gut says

4. And your experience

Principle 1: Sponsorship	Senior Management	The scope and effectivene
Principle 1. Sponsorship	Sponsorship and Engagement	of the PMO is defined by
	opensorsing and engagement	level of sponsorship and
		engagement from senior
		management.
Principle 2: Alignment	Governance Alignment	The structure and function
	_	a PMO is designed to fit w
		and actively support the
		organizational governance
Principle 3: Transparency	Consistent, Accurate, Timely	The PMO provides consist
	and Transparent Information	accurate and timely
		information used to unde
		the decision-making proce
		(governance) and transpa
		validation of the data
		provenance.
Principle 4: Challenge	Trusted Challenge Partner to	The PMO provides objecti
	Drive Value	rational and constructive
		challenge at a project,
		program and portfolio lev
Principle 5: Adjustment	Adaptive Capabilities and	The capabilities and service
	Services	provided by the PMO are
		up and then tailored to th
		organization in which the
		operate and the people th
Principle 6: Exemplar	Leads by Example	serve.
	Leads by Example	The PMO exhibits appropriately behaviours and expertise
		when delivering change a
		demonstrates the value of
		project and program
		project and program processes and system and
		their contribution to proje
		and program success.
Principle 7: Improvement	Continuous Improvement	The PMO looks to improve
	Mindset	itself and its contribution
		the successful delivery of
		projects and programs wit
		the organization through
		continuous improvements
		its services





PMO

6. Teach





7. Meet

"So many ideas following this talk on the art of the possible...thanks!"

"Brilliant to meet so many other likeminded people"

"We met up the other day after meeting here"

"Just realised how I can sort a problem out tomorrow at work"

"Thanks for making me welcome"





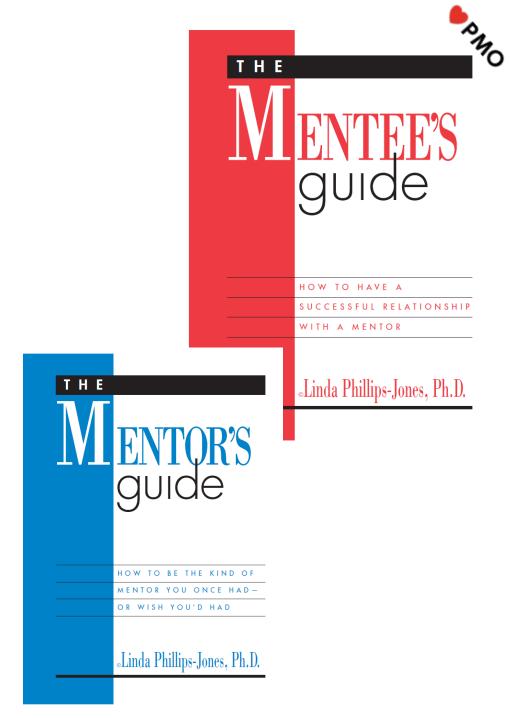




9. Be a Mentor

- 1. Shares information about his/her background, skills and interests
- 2. Tells mentee how he/she can help
- 3. Listens actively
- 4. Serves as a positive role model
- 5. Helps mentee set educational/career goals
- 6. Provides encouragement for building self-confidence and self-esteem
- 7. Offers mentee constructive and meaningful advice and feedback
- 8. Celebrates milestones and achievements with mentee
- 9. Acts as a resource for information about careers
- 10. Educates mentee on workplace expectations

The Mentor - Mentee Relationship - Harvard



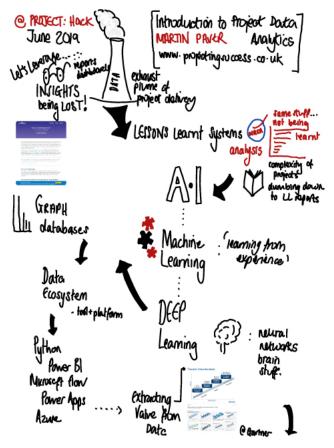


10. Journaling





10. Journaling







"Mind-map, list goals, outline your vision, doodle, draw, sketch, make a gratitude list, list your short-term and long-term goals, write down everything you are curious about, list your passion projects, make a daily entry of what needs to be done, reflect on your accomplishments, etc.

https://tinyurl.com/pmo-journal

Just one word or sentence a day

PMO

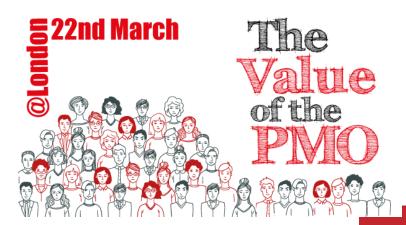


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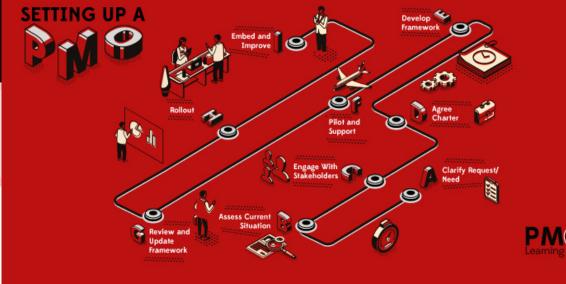
















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